

TOWN OF MANSFIELD ■ FOUR CORNERS WATER AND SEWER ADVISORY COMMITTEE
DRAFT Regular Meeting Minutes ■ July 1, 2014
Town Council Chambers

Members Present: Reich, Hart, Ryan, Raymond, J. Coite (representing T. Tussing), P. Ferrigno (7:05 p.m.)

Guests Present: Chris Wester, Weston & Sampson

Staff Present: Carrington, Painter

The meeting was called to order at 7:00 p.m. by Hart.

Approval of Minutes

May 6, 2014 Minutes – Ryan MOVED, Reich seconded to approve the minutes as drafted. Motion passed unanimously.

Public Comment

- Pat Suprenant asked for a schedule of upcoming public information sessions.
- Arthur Smith noted that Carrington had referenced a letter/email from DEEP at the May 21st public information meeting and that an FOI search indicated that it was actually a telephone conversation in response to an email request. He also referenced the current list of contaminated properties that are being monitored and asked for any additional information that is available regarding existing compliance issues that might be used as a basis for an abatement order.

Old Business

- a. **Water and Wastewater Infrastructure Planning.** Chris Wester of Weston and Sampson made a presentation on the methods for assessing property owners within the proposed sewer district and updated the Committee on the status of work related to the design of the sewer system. Members asked questions to clarify how the assessment process worked and with regard to how the assessment process will work given the potential for zoning changes as a part of Mansfield Tomorrow. The need to identify existing and future sewer service areas was identified, both in the POCD and if possible in the Town's sewer ordinance, with links to the zoning regulations.

Hart updated the members on outreach plans for the project, including potential information sessions at various locations such as Rolling Hills, Town Hall, the Senior Center, etc. prior to a vote by the Town Council on whether to send the project to referendum. Other outreach ideas include the MBOE school open houses and direct mail pieces to residents. Hart noted that if and when the Council authorizes a bond referendum on the project, the Town will be strictly limited to identifying date, time and approved explanatory text in any communications on the referendum. Raymond questioned how residents could get questions answered during that time period without the Town straying into advocacy for the project; Hart noted that responses would be limited to the explanatory text. The next information meeting is expected to be held in early August.

- b. **Mansfield Tomorrow.** Painter noted that the Planning and Zoning Commission had completed its review of the initial draft and staff was preparing a revised draft based on the feedback received from the PZC, advisory group and other committees with a goal of having a public hearing in the fall.

- c. **Community Update Meeting: Review of Public Information Session.** Reich noted that the agenda had the incorrect date for the May community meeting; it was held on May 21st not May 26th. With regard to comments provided during the public comment section of the meeting, Reich also noted that just because there may not be failed septic systems currently does not mean that there will not be in the future and that the longer history of problems needs to be viewed to understand the full context.
- d. **Committee Membership.** Hart noted that he and Rawn met with the Committee on Committees to request that the size of the committee be reduced to 9 members. Rawn will reach out to members to see if they are still interested in serving.

New Business

- a. **Other.** Carrington noted that staff is in the process of sending letters requesting right of entry to do boring samples on private properties. Reich questioned whether the first meeting of the CWC water system advisory committee had been scheduled. Hart noted that the Town had not yet completed its appointments; however, he anticipates that the first meeting would be held toward the end of July and noted that the Four Corners committee would be invited.

Correspondence and Meeting Reports

No updates.

Future Meetings

The next meeting is scheduled for August 5th. Anticipated agenda items include review of updated project budget numbers from Weston and Sampson and projected assessments. Members requested that a packet with this information be provided in advance of the meeting. Hart noted that the meeting may need to be postponed if the information is not available. He also noted that there may be a need for additional special meetings in August.

Adjournment

Raymond MOVED, Ferrigno seconded to adjourn the meeting at 8:10 p.m. The motion was approved unanimously.

Respectfully submitted,

Linda M. Painter, AICP
Director of Planning and Development